



Special Supplemental Nutrition Program for Women, Infants and Children (WIC)

1400 Broadway, C305, PO Box 202951

Helena, MT 59620-2951

Toll Free: (800) 433-4298 Direct: (406) 444-5533

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Jane Dresback (temp)- Administrative Support

(406) 444-5533

jane.dresback@mt.gov

Lacy Little, RD, CLC, LN- Nutrition Services Coordinator

(406) 444-5923

LaLittle@mt.gov

Responsibilities:

Nutrition policy update; nutrition education resources & training (SPIRIT mods, New Employee, etc.); continuing education approval; monitoring; special formula order approval; ACEs coordinator; SPIRIT User Group (CCWG); Nutrition Risk Codes/High Risk Criteria; Food package review; Approved Product List (APL) updates (back up); eLearn updates

Chris Fogelman, MPH, RD, CLC, LN- Breastfeeding Coordinator

(406) 444-5285

CFogelman@mt.gov

Responsibilities:

Breastfeeding program coordinator; pump policies and guidance; Breastfeeding Peer Counselor Program management; technical assistance related to any breastfeeding, nutrition or clinic services; Food package review; Approved Product List (APL) updates; Formula orders approvals (back up)

Shannon Almquist, RD, CDE - Health Education Specialist- Clinic Services

(406) 444-4746

salmquist@mt.gov

Responsibilities:

Outreach Coordinator; Quality Improvement; local agency monitoring; technical assistance on clinic services; policy updates and implementation; training; program contact for appointment reminder system

Kate Girard, MHS, RD, CLC- Section Supervisor/Program Director

(406) 444-4747

KGirard@mt.gov

Responsibilities:

Program management/oversight of all activities and personnel

Kevin Moore- Program Specialist Supervisor- Vendor Services and Program Integrity

(406) 444-5530

KMoore@mt.gov

Responsibilities:

Vendor coordinator (outreach, training, technical assistance); retailer newsletter; peer group review and updates; retailer/LARC materials and training; policy updates and implementation; eWIC issue research and resolution for retailers

Glade Roos - Health Education Specialist- Vendor Services

(406) 444-2841

GROos@mt.gov

Responsibilities:

Farmers Market Coordinator; TIP Report; Above 50% Report; High-Risk Report; retailer contracts; training; policy updates and implementation; retail compliance investigations; formula distribution list; stocking levels for retailers; complaints (participant and retailer fraud); COOP

VACANT- Health Education Specialist- Program Integrity & Vendor Services

Responsibilities:

Integrity audits (separation of duties); policy updates and implementation; Time Study review; program integrity; civil rights training and technical assistance; WIC forms order fulfillment and inventory management; website updates; weekly newsletter; ADA technical assistance; retailer monitoring

Jamie Walkenhorst- Financial/Contracts Specialist

(406) 444-3451

jamie.walkenhorst@mt.gov

Responsibilities:

Budget creation and management; expenditure report processing; invoice payments and tracking; Fiscal monitoring; grant writing and monitoring; contract processing

Blair Hendricks - Information Technology Lead

(406) 444-2739

BHendricks@mt.gov

Responsibilities:

Oversight of WIC technical staff and systems; SPIRIT system management; database management; data queries; helpdesk and testing oversight/back up

Richard (Dick) Michaelis - IT Support/Helpdesk

(406) 444-2740

RMichaelis@mt.gov

Responsibilities:

Primary help desk assistance; inventory management (breast pumps and eWIC cards); SPIRIT testing assistance; IT duties as needed

Marc Best- IT Support/Tester

(406) 444-7015

MBest@mt.gov

Responsibilities:

Primary Tester for SPIRIT and S3; back up help desk; IT duties as needed